



Mental Health Connecticut, a thought-leader in creating and providing comprehensive mental health services throughout Connecticut, has a full-time opening for an Employment Specialist I within the Greater Waterbury area. This position requires an individual who finds joy and accomplishment through assisting others in their journey toward independence. MHC offers amazing benefit packages, 403b program, professional training, and strong opportunities for growth and advancement.

The Employment Specialist I will be responsible for providing an array of person-centered employment services to individuals living in recovery. Our specialists are involved in all phases of employment services, including but not limited to; intake, engagement, assessment, job placement, job coaching, and follow-along employer supports.

The Employment Specialist I responsibilities include:

1. Design, deliver and document Individualized Recovery Plans (IRPs) to adults living in recovery. Teach work appropriate skills and ensure compliance with all safety and other work related regulations.
2. Participate in shared decision-making as a member of the mental health treatment team meetings that discuss individuals living in recovery and their employment goals.
3. Attend regular clinical team and administrative meetings and manage collaboration with Vocational Rehabilitation counselors.
4. Train, instruct, and support individuals in a supervised employment environment by ensuring that all production requirements and work expectations are met.
5. Offer assistance in obtaining comprehensive, individualized work incentives planning.
6. Build employer relationships through establishing and maintaining professional contacts with work site supervisors and other relevant persons.
7. Assist persons in recovery to develop natural supports on the job and in the community.
8. Facilitate and support individuals in meeting educational goals.
9. Maintain daily attendance and other records to meet DMHAS and MHAC standards.
11. Develop individualized job search plans.
12. Assist individuals with transportation to employment fairs, DOL events, employer interviews and follow up meetings locally and throughout the state.

Our Employment Specialists say “We get fulfillment, joy and accomplishment for ourselves and those we serve”. “There is great satisfaction in working with and supporting someone through our program, watching them graduate, obtain employment and then become independent” “This job is productive, rewarding and informative”.

Education and/or Experience: Bachelor’s degree in psychology or a social science/related field or combination of Associate’s degree and at least 2 years of experience in related field.

Certificates, Licenses, Registrations: Valid CT driver’s license, auto insurance and registration.

If interested in any of these opportunities, please forward cover letter and resume to:

MHC Human Resources
61 South Main Street
West Hartford, CT 06107
Fax: 860-529-6833
hr@mhconn.org

No Phone Calls Please
EOE