



Donald A. Neel
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Mental Health Connecticut is a statewide not-for-profit agency that provides direct services to adults with severe and persistent mental illness, presents workshops about mental health, and mounts reform efforts to help shape state policies and laws.

MHC has an immediate full-time, bilingual English/American Sign Language (ASL) opening for a Community Support Person within the greater Hartford area. This position will be responsible to provide mental health and substance abuse rehabilitation services and supports necessary to assist the individual in achieving and maintaining the highest degree of independent functioning.

Reports to: Director of Specialized Residential Services

The Community Support Person (CSP) responsibilities include, but are not limited to:

1. Maintain certain activity and progress reports.
2. Implements the treatment plan. Staff routinely use skills lists, skill-builder toolkits and curricula to guide skill-building interventions.
3. Documents services through Encounter Notes.
4. Teaching and assisting Activities of Daily Living (ADL) skills.
5. Education, support, and consultation to family members (and significant others) of the participant, provided these activities are directed exclusively toward the rehabilitation treatment of the participant.
6. Participation in waiver Recovery Plan development and quarterly Recovery Plan update meetings, if requested by the DMHAS Support Coordinator.
7. Travel to an appointment with a participant or family member when engaged in a qualifying waiver services activity.
8. Group treatment, involving not more than four persons receiving care, focusing on any of the activities listed in items #4 through #7 above.
9. Engages with persons in recovery to assure they participate in programs and activities.
10. Ensures the safety of clients in their residence through proper supervision of the site including being aware of necessary treatment issues.
11. Orient clients to the program.
12. Acts as a liaison with the clients' therapists, referral sources and community agencies.
13. Willing and able to drive a personally owned vehicle locally and within the state.
14. Monitors and documents the self-administration of medications noting any refusal, resistance, reactions, errors or special conditions.

Other Skills and Qualifications:

- Knowledge of the rehabilitation treatment needs of people who have mental illness and co-occurring disorders and demonstrate professionalisms in peer relationships and with co-workers and the ability to develop and maintain cooperative, professional relationships with clients, other staff, and community agencies; ability to work in a team environment; ability to take responsibility with minimal supervision and direction. Ability to learn current office and business software such as Microsoft Word, Outlook and SharePoint.

Education and/or Experience: Staff shall hold either a bachelor's degree in a behavioral health related specialty (may include special education or rehabilitation) OR have two years' experience in the provision of mental health services OR be a Certified Peer Specialist. Experience in community mental health preferred.

Certificates, Licenses, Registrations: Valid CT driver's license, auto insurance and registration.

If interested in any of these opportunities, please forward cover letter, with salary requirements, and resume to:

MHC Human Resources
61 South Main Street
West Hartford, CT 06107
Fax: 860-529-6833
hr@mhconn.org

No Phone Calls Please
EOE