



Donald A. Neel
Board Chair

Luis B. Pérez, LCSW
President & CEO

Mental Health Connecticut is a statewide not-for-profit agency that provides direct services to adults with severe and persistent mental illness, presents workshops about mental health, and mounts reform efforts to help shape state policies and laws.

MHC has an immediate full-time (rotating days, rotating schedule across 2nd & 3rd shifts) opening for a Team Leader/Shift Supervisor position within the Danbury area. This position will be responsible to provide support and supervision to the operations of the Residential Services Program.

Reports to: Program Manager

The Shift Supervisor responsibilities include:

- Assist the Program Manager in overseeing the day to day operations of one or more programs.
- Provide support and supervision to staff on **all shifts**. This includes, but is not limited to:
 - Work effectively to engage clients in the development and implementation of their IRP's, Oversee self- administration of medication, maintain safe and healthy facilities, assist in obtaining and maintaining entitlements for clients, maintain accurate money management, facilitate access to community resources, participate in the orientation and training of new staff, and develop staff schedules.
 - Deliver effective, efficient services to all clients. Oversees client documentation and bookkeeping.
 - Assist in night, weekend, and Holiday and emergency coverage, respond appropriately to emergencies. Maintain cordial and professional relations and collaborate with other agencies, DMHAS, and the community.

Education and/or Experience: An Associate's degree in a social science or related field preferred or H.S. degree and a minimum of 3 years' experience in a community mental health setting. Advanced degree, license and/or certification preferred. Prior supervisory experience preferred.

Certificates, Licenses, Registrations: Valid CT driver's license, auto insurance and registration.

If interested in any of these opportunities, please forward cover letter, with salary requirements, and resume to:

MHC Human Resources
61 South Main Street
West Hartford, CT 06107
Fax: 860-529-6833
hr@mhconn.org

No Phone Calls Please
EOE