



Donald A. Neel
Board Chair

Luis B. Pérez, LCSW
President & CEO

MHC has an immediate full-time opening for a bilingual Spanish Employment Specialist I within the Waterbury area. This position will be responsible to provide employment services to adults in recovery with serious and persistent mental illness and other co-occurring disorders in all phases of employment services, including but not limited to intake, engagement, assessment, job placement, job coaching, and follow-along employer supports.

Reports to: Program Manager

The Employment Specialist I responsibilities include:

1. Design, deliver and document Individualized Recovery Plans (IRPs) to adult persons in recovery. Teach work appropriate skills and ensure compliance with all safety and other work related regulations.
2. Participate in weekly mental health treatment team meetings that discuss individuals in recovery and their employment goals with shared decision-making.
3. Collaborate with Vocational Rehabilitation counselors.
4. Train, instruct, support and supervise such persons in a supportive employment environment by ensuring that all production demands and work expectations are met.
5. Offer assistance in obtaining comprehensive, individualized work incentives planning
6. Maintain professional contacts with work site supervisors and other relevant persons.
7. Assist persons in recovery to build natural supports on the job and in the community.
8. Facilitate and support persons in recovery in educational programs.
9. Maintain daily attendance and other records to meet DMHAS and MHAC standards.
10. Attend regular clinical team and administrative meetings.
11. Develop individualized job search plans.
12. Willing and able to drive personal vehicle locally and within the state.
13. Proficiency in American Sign Language (ASL) and/or Spanish language and cultures required depending on program location and program needs.

Education and/or Experience: Bachelor's degree in psychology or a social science/related field or combination of Associate's degree and at least 2 years of experience in related field.

Certificates, Licenses, Registrations: Valid CT driver's license, auto insurance and registration.

If interested in any of these opportunities, please forward cover letter and resume to:

MHC Human Resources
61 South Main Street
West Hartford, CT 06107
Fax: 860-529-6833
hr@mhconn.org

No Phone Calls Please
EOE